

**PRE-BOOKING**

- a) Prior to use, user groups must provide the Town of Hinton with an exposure and safety control plan along with a detailed program/design plan explaining how the group will meet current guidelines (send via email to [kcarson@hinton.ca](mailto:kcarson@hinton.ca)).
- b) Programs delivered in Town of Hinton Facilities must meet provincial guidelines for the specific user group to maintain physical distancing.

**SCREENING AND ENTRANCE**

- a) All visitors are required to sign in and fill out COVID screening questionnaire at the front entrance daily and use hand sanitizer provided upon entry.

**DAILY ARENA GUIDELINES**

- a) Dressing rooms will be available during practices. Maximum capacity per dressing room will be determined. No more than these capacities will be allowed in each room unless wearing face covering.
- b) Coaches and players will have 20 minutes before practice to lace up their skates and 20 minutes after to unlace, then must exit the facility.
- c) Face coverings are required in designated areas.
- d) Bring water bottles. No sharing of water bottles. Please ensure water bottles are heavily marked and easily identifiable.
- e) Players are encouraged to perform frequent hand hygiene before, during and after activities. Soap will be provided for hand washing. If hand washing is not available, hand sanitizer will be available.
- f) Showers in the dressing rooms are closed until further notice.
- g) Follow facility occupancy requirements outlined on the attached floor plan. There will be a maximum of 50 participants on ice at any given time. This includes referees, coaches & volunteers.
- h) Physical distancing and room occupancies must be maintained and will be monitored at all times.
- i) Only 1 spectators per player are permitted in the arena. Spectators must not loiter in the hallways and common areas.
- j) Absolutely NO SPITTING anywhere.
- k) No concession & skate shop until further notice.

**GAME GUIDELINES**

- a) Dressing Rooms will be available during games.
- b) 45 minutes between games, this will be for sanitation purposes.
- c) Maximum capacity per dressing room will be determined. No more than these capacities will be allowed in each room unless wearing face covering.
- d) Only 1 person allowed in the scorekeeper and penalty box at a time.

**\*\*\*\*\*Failure to follow guidelines could result in immediate ejected from the facility and future bookings privileges revoked.\*\*\*\*\***

**FACE COVERINGS**

- a) Face coverings are required in rooms or areas where room occupancy will be exceeded (i.e. dressing rooms) or when 2 metre physical distancing can not be maintained.
- b) Face coverings may be required in all areas if physical distancing measures can not be met.

### **CLEANING AND DISINFECTION**

- a) Program spaces and equipment will be cleaned and disinfected in accordance with the Centre for Disease Control/Alberta Health Services Cleaning and Disinfecting Guidelines.
- b) Town of Hinton to secure approved cleaning/disinfection supplies as per Health Canada and as per the Town's Environmental Cleaning SWP.
- c) Arena staff scheduled on shifts will be trained on proper environmental cleaning/disinfection techniques.
- d) General cleaning and disinfecting of areas will occur, during 15 minute scheduled clean time between practices and the 45 minute scheduled clean time after every game.
- e) Frequently touched surfaces such as door handles, light switches, faucets, tables, counters, and chair and washrooms, will be cleaned and sanitized.
- f) Garbage cans, and recycling bins, will be cleaned daily.

### **TOWN STAFF SAFETY AND TRAINING**

- a) Town of Hinton staff will be trained in the following protocols to support a healthy return to work, sport, and recreation:
  - Monitoring and supervision of physical distancing requirements
  - Safe practices for first aid emergencies
  - Expectations that every employee adheres to the requirement to stay home if sick or experiencing symptoms
  - Proper and appropriate use of PPE where required
  - Cleaning and sanitization procedures and safety measures
  - Support for any workers expected to monitor compliance with public and the potential for conflict situations
  - Frequent hand washing/sanitizing and proper respiratory hygiene
  - Staff performing first aid for patrons in the arena, follow the protocols provided by governing bodies such as Lifesaving Society during pandemic.

### **TOWN STAFF SAFETY AND TRAINING CONTINUED**

- Washrooms will be cleaned and disinfected at a minimum of twice daily.
- High touch areas to be cleaned by Town of Hinton staff, between practices and games, include:
  - Ice surface areas

- Net frames
- Gates and latches
- Arena benches
- Door handles
- Boards in front of player benches
- Score clock controls and counter areas
- Penalty box area
- Bleachers change area
- Changes rooms
  - Door handles
  - Benches
  - Stick rack
  - Light switches
  - Sink, faucet and countertop
  - Toilet and stall areas